

Section E

Business and Non-instructional
Operations

File Code: E-15

Policy: Blood borne Pathogens Exposure Control Plan

Adopted: 1/5/95

Warned: 12/15/94

The Green Mountain Union High School, in compliance with OSHA Blood borne Pathogens Standards (29CFR 1910.1030) has adopted an exposure plan that 1) determines which employees may incur occupational exposure to blood or other potentially infectious materials; 2) establishes a schedule for implementation of tile standards including universal precautions; and 3) describes the training that will be available to all employees.

A copy of tile Exposure Control Plan is available and accessible to the public at the Superintendent's Office, 2 Pleasant Street, Chester, Vermont, 05143 and in the administration office of the school.

Legal Reference: 29CFR 1910.1030

Cross Reference: Blood borne Pathogens Exposure Control Plan

Policy: BLOODBORNE PATHOGENS EXPOSURE CONTROL PLAN

Facility Name: Green Mountain Union High School

Date of Preparation: December 15, 1994

In accordance with the OSHA Blood borne Pathogens standard, 29 CFR 1910.1030, the following exposure control plan has been developed:

1. Exposure Determination

OSHA requires employers to perform an exposure determination concerning which employees may incur occupational exposure to blood or other potentially infectious materials. The exposure determination is made without regard to the use of personal protective equipment (i.e. employees are considered to be exposed even if they wear personal protective equipment.) This exposure determination is required to list all job classifications in which all employees may be expected to incur such occupational exposure, regardless of frequency. At this facility the following job classifications are in this category:

Nurses
Custodians

In addition, OSHA requires a listing of job classifications in which some employees may have occupational exposure. Since not all the employees in these categories would be expected to incur exposure to blood or other potentially infectious materials, tasks or procedures that would cause these employees to have occupational exposure are also required to be listed in order to clearly understand which employees in these categories are considered to have occupational exposure. The job classifications and associated tasks for these categories are as follows:

Job Classification	Tasks/Procedures
Teachers	Care of students who are in accidents or are sick
Coaches	
Bus Drivers	

2. Implementation Schedule and Methodology

OSHA also requires that this plan also include a schedule and method of implementation for the various requirements of the standard. The following complies with this requirement.

Compliance Methods

Universal precautions will be observed at this facility in order to prevent contact with blood or other potentially infectious materials. All blood or other potentially infectious material will be considered infectious regardless of the perceived status of the source individual

Engineering and work practice controls will be utilized to eliminate or minimize exposure to employees at this facility. Where occupational exposure remains after institution of these controls, personal protective equipment shall also be utilized. At this facility the following engineering controls will be utilized.

Compliance Methods:

- 1) Sharps containers available
- 2) Tied bags in step-on containers.
- 3) Antiseptic towelettes available to teachers where sinks are not available e.g., athletic fields, library.
- 4) Antibacterial soap at all sinks.
- 5) The Principal of each building will review for compliance monthly. These records will be a part of the documentation file.

Hand washing facilities are also available to the employees who incur exposure to blood or other potentially infectious materials. OSHA requires that these facilities be readily accessible after incurring exposure. At this facility hand washing facilities are located:

Nurses Office	Locker Rooms
Bathrooms	Classrooms

Towelettes - gloves are available in all classrooms where sinks are not present.

After removal of personal protective gloves, employees shall wash hands and any other potentially contaminated skin area immediately or as soon as feasible with soap and water.

If employees incur exposure to their skin or mucous membranes then those areas shall be washed or flushed with water as appropriate as soon as feasible following contact.

Needles

Contaminated needles and other contaminated sharps will not be bent, recapped, removed, sheared or purposely broken.

Containers for Reusable Sharps

Contaminated sharps that are reusable are to be placed immediately, I as soon as possible, after use into appropriate sharps containers. At this facility the sharps containers are puncture resistant, labeled with a biohazard label, and are leak proof.

Available in Nurses office and will be checked monthly.

Work Area Restrictions- N/A

Specimens - N/A

Protective clothing will be provided to employees in the following manner:

Gloves will be distributed to all personnel at the beginning of each school year.

Gloves shall be worn where it is reasonably anticipated that employees will have hand contact with blood, other potentially infectious materials, non-intact skin, and mucous membranes. Gloves will be available from nurse. Gloves will be used for the following procedures: Injuries with blood, nosebleed, whenever blood is visibly present.

Disposable gloves used at this facility are not to be washed or decontaminated for re-use and are to be replaced as soon as practical when they become contaminated or as soon as feasible if they are torn, punctured, or when their ability to function as a barrier is compromised.

This facility will be cleaned and decontaminated according to the following schedule: Daily.

All bins, pails, cans and similar receptacles shall be inspected and decontaminated on a regularly scheduled basis. Daily by custodians

Any broken glassware which may be contaminated will not be picked up directly with the hands. The following procedures will be used:

Custodians will use gloves and dustpan and brush.

Regulated Waste Disposal

All contaminated sharps shall be discarded as soon as feasible in sharps containers which are located in the facility. Sharps containers are located in Nurses office.

Regulated waste other than sharps shall be placed in appropriate containers. Such containers are located in Nurses office.

Hepatitis B Vaccine

All employees who have been identified as having exposure to blood other potentially infectious materials will be offered the Hepatitis B vaccine, at no cost to the employee. The vaccine will be offered within 10 working days of their initial assignment to work involving the potential for occupational exposure to blood or other potentially infectious materials unless the employee has previously had the vaccine or wishes to submit to antibody testing which shows the employee to have sufficient immunity.

Employees who decline the Hepatitis B vaccine will sign a waiver which uses the wording in Appendix A of the OSHA standard.

Employees who initially decline the vaccine but who later wish to have it may then have the vaccine provided at no cost. The Principal has responsibility for assuring that the vaccine is offered, the waivers are signed, etc.

Post-Exposure Evaluation and Follow-Up

When the employee incurs an exposure incident, it should be reported to Nurse or Principal.

All employees Who incur an exposure incident will be offered post-exposure evaluation and follow-up in accordance with the OSHA standard.

This follow-up will include the following:

- ∞ Documentation of the Route of exposure and the circumstances related to the incident
- ∞ If possible, the identification of the source individual and, if possible, the status of the source individual. The blood of the source individual will be tested (after consent is obtained) for HIV/HBV infectivity.
- ∞ Results of testing of the source individual will be made available to the exposed employee with the exposed employee informed about the applicable laws and regulations concerning disclosure of the identity and infectivity of the source individual. (Employers may need to modify this provision in accordance with applicable local laws on this subject. Modifications should be listed here:
- ∞ The employee will be offered the option of having their blood collected for testing of the employee HIV/HBV serological status. The blood sample will be preserved for up to 90 days to allow the employee to decide if the blood should be tested for HIV serological status. However, if the employee decides prior to that time, that testing will or will not be conducted then the appropriate action can be taken and the blood sample discarded.
- ∞ The employee will be offered post Exposure prophylaxis in accordance with the current recommendations of the U.S. Public Health Service. These recommendations are currently as follows: Hepatitis vaccine.
- ∞ The employee will be given appropriate counseling concerning precautions to take during the period after the Exposure incident. The employee will also be given information on what potential illnesses to be alert for and to report any related experiences to appropriate personnel.

Recordkeeping

All records required by the OSHA standard will be maintained by the Nurse.

Dates

All provisions required by the standard will be implemented by:
September 1, 1992

The School Nurse will conduct training.